

Traineeship and Apprenticeship Services



Government
of South Australia
Department of Further
Education, Employment,
Science and Technology

TRANSFER OF A TRAINING CONTRACT

I/we wish to transfer Training Contract Number _____ New Employer's Postcode

Effective from _____ (usually first day with new employer)

I/we have been advised of our rights and obligations under the Training Contract. I/we have been advised of the options available, have discussed our concerns with the TAS officer representing the Training & Skills Commission (TSC) and

I/we understand and comply with the terms and conditions as described on the training contract.

This transfer by consent of the previous employer, the trainee, the parent or legal guardian and the new employer shall bind the trainee, the parent or legal guardian and the new employer to the conditions on the original Training Contract for the remainder of the term.

(The new employer should obtain a copy of the Contract from the previous employer)

Please Note: • This transfer is subject to the TSC's approval of the new employer.

• There is no probationary period for a transferred trainee.

Further information for your attention/filing is attached Yes No

Apprentice / Trainee's Name _____

Address _____

Apprentice / Trainee's Signature _____ Date _____

Parent or Legal Guardian's Name (If trainee under 18) _____

Address _____

Parent or Legal Guardian's Signature (If applicable) _____

Previous Employer's Legal Entity Name _____

Address _____ Postcode

Previous Employer's Signature _____ Position _____ Date _____

New Employer's Legal Entity Name _____ Phone No: _____

Address _____ Postcode

New Employer's Signature _____ Position _____

Date _____ Contact Name _____ Phone _____

New Employer's Australian Apprenticeships Centre _____

Nominated Registered Training Organisation _____

Vocation (if changed) _____

Qualification (if changed) _____

Award/Industrial Agreement _____

FORWARD THE COMPLETED APPLICATION TO

Traineeship and Apprenticeship Services
GPO Box 320, ADELAIDE SA 5001

OR Fax: (08) 8463 5654 **Phone:** 1800 673 097

Website: <http://www.skills.sa.gov.au/apprenticeships-traineeships> **Email:** dfest.tas@sa.gov.au

You are advised to retain a copy of this document for your own records Version 2 – 20.02.2012